



THE DISTRICT

CE PRIMARY SCHOOL

Headteacher
Lavern Shelford
BEd (Hons) NPQH
NPQICL

The caring path to achievement, reflecting the values of Christ.

Deputy Headteacher
Claire Ryder
BA (Hons) QTS

Contract between Parents/Carers and The District Nursery

Name of child:

Address:

Telephone:

Date of birth:

Name of person responsible for payment:

Relationship to child:

Address:

Telephone:

Payment details:

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 08.45-11.45					
Lunch 11.45-12.30					
Session 12.30-15.30					

Term time only

The cost per 3 hour session is £18.00, the cost of a lunch time session is £5.00 and a full day is £40.00. Payment is required each week in advance and should be made on a Friday for the following week. If no payment is received then sessions will not be permitted. Payment should still be made even when a child is absent from nursery as per section 2 of terms and conditions overleaf.

Start date :

Payment required:

PLEASE READ ALL TERMS AND CONDITIONS OVERLEAF BEFORE SIGNING THIS CONTRACT

I have read and agree to all the terms and conditions as stated:

Signed: Date:
Parent/Carer

Signed: Date:
Office Supervisor

PLEASE READ THE FOLLOWING DETAILS WHEN ACCEPTING EXTRA SESSIONS AT THE DISTRICT C OF E NURSERY

1. Fees are payable weekly or monthly in advance, by cash or cheque (with appropriate cheque guarantee card). Fees must be paid in full prior to sessions being taken. Failure to pay fees in full at the beginning of the week may result in your child's place being withdrawn.
2. Children will not be entitled to a reduction in fees for absence due to sickness or holidays taken during the school term. Please inform Nursery when child(ren) not attending any sessions.
3. A late collection fee of £7.00 per fifteen minutes will be charged for each child collected after the end of the session.
4. Four weeks written notice is required if parents/carers request a change of childcare sessions, or no longer require a place. If notice is not given, four weeks fees will be payable and your child's place will be withdrawn.
5. It is the responsibility of the parent/carer to inform a child's key worker if an adult other than the parent/carer is to collect a child. All children must be collected by a responsible adult over the age of 18. Children will only be handed over to known adults identified in the child's information booklet. If for any reason an adult unknown to the staff collects your child, they must be informed of the confidential password.
6. If children are unwell on site, the play staff will seek emergency medical advice or treatment if necessary. Parents will be contacted immediately if a child has vomited or has diarrhoea and need to be kept off for 24 hours after symptoms have subsided. The parent will be requested to collect their child as soon as possible.
7. For continuity, the Out of Hours club follows the whole school behaviour policy, copies are available on request. The school reserves the right to terminate a contract if a child continuously misbehaves in the club.
8. Prices will be reviewed before 31st March annually and may be increased in line with inflation.

Support for childcare costs

Parents over the age of 19 are able to apply for an access grant to support childcare costs whilst attending college courses.

Parents under 19 can apply for Care to Learn grants to support childcare costs.

The working tax credit (WTC) is an in-work tax credit for families, which includes an element to support the costs of registered or approved childcare for working families.

- To apply for the childcare element a lone parent must work at least 16 hours a week.
- Both members of a couple must work 16 hours a week or more.
- One member of a couple must work 16 hours a week or more and the other member must be incapacitated.
- The childcare element will pay up to 80% of eligible childcare costs up to a maximum of £175 per week for one child and £300 per week for two or more children.

We also accept Busy Bees, Accor/Eden Red vouchers in payment.