

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
A. ENTRANCE/APPROACH ROUTE Is the approach route:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Clearly indicated	Yes				
2. Free of kerbs/steps/trips with discreet use of tactile paving	Yes				
3. Smooth surfaced and slip resistant	Yes				
4. Free from hazards (bollards, bins, outward opening windows)	No	<i>Approach routes should be free from obstacles with a well maintained even and level slip resistant surface without any trip hazards. Playground surface uneven</i>	P1	H	LA to fund
5. Wide enough for people with reduced mobility	Yes				
6. Adequately lit	Yes				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

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B CAR PARK IS THE CAR PARK:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Clearly marked out including provision for disabled parking	Yes				
2. Provided with drop kerbs or level/ramped access to entrance.	Yes				
3. Indicated by sign(s) and convenient to main entrance	No	<i>Car park is a distance from the main entrance. Possible allocation of disabled parking bay when reconfiguring front playground</i>	P1	H	LA to fund
4. Smooth surfaced and slip resistant	Yes				
5. Free from hazards	Yes				
6. Adequately lit with lights positioned to avoid glare and silhouetting	Yes				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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C. EXTERNAL CIRCULATION – FOOTPATHS ARE PATHS AROUND THE BUILDING:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Ramped where necessary at changes of level	Yes				
2. Suitably graded and not too steep	Yes				
3. Wide enough for people with reduced mobility	Yes				
4. Suitably surfaced, slip resistant and free from trip hazards/obstacles.	Yes				
5. Protected with appropriate handrails at changes of level	Yes				
6. Highlighted at steps with nosings marked and readily identifiable.	Yes				
7. Designed to provide disabled access to external recreation spaces.	Yes				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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D. MAIN ENTRANCE/RECEPTION IS THE MAIN ENTRANCE:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Clearly indicated and door(s) wide enough for disabled use	No	External door wide enough to get into foyer but door from foyer into school not wide enough.	P1	H	LA to fund
2. Provided with a level threshold suitable for a wheelchair user.	No	<i>The threshold is 25mm. Main entrances should have a level threshold or a threshold maximum 13mm high</i>	P1	H	LA to fund
3. Door(s) provided with a vision panel at standing and seated levels	Yes				
4. External door easily opened at standing and seated levels	No	Difficult to open door in wheelchair and then manoeuvre to get through to waiting area	P1	H	LA to fund
5. Fitted with entry phone/security system suitable for use by disabled people	No	<i>All door entry/control systems should be positioned 1000mm above the floor.</i>	P1	H	LA to fund
6. Reception area clearly signed for users with mobility/sight impairment	Yes				
7. Floor surface suitable for wheelchairs and users with sight impairment	Yes				
8. Large enough for wheelchair access and movement	Yes				
9. Reception point fitted with hearing enhancement system	No	<i>Entrances should be provided with hearing assistance at reception point.</i>	P1	H	LA to fund
10. Provided with suitable waiting area including space for wheelchair	Yes				
11. Lobby door(s) wide enough and provided with vision panel	No	<i>Door is 760mm wide and there is a vision panel. Doors should be easily identifiable, colour contrasted against surroundings and 800mm clear opening width</i>	P1	H	LA to fund
12. Decorated with appropriate colours	Yes				
13. Reception counter suitable for wheelchair users	No	<i>Reception counter is too high, 1100mm. Entrances should be provided with split level reception counter to give a lowered section with a flat surface usable from a wheelchair</i>	P1	H	LA to fund

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CURRENT FACILITIES – SCHOOL GROUNDS JUNIOR	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
E ASSEMBLY HALL IS THE ASSEMBLY HALL:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Accessible to a wheelchair user	<i>In part</i>	KS2 side has steps up to hall would need to access via alternative doors	P3	L	
2. Doors wide enough for wheelchair use	Yes				
3. Floor surface level and suitable for wheelchair use	Yes				
4. Door(s) provided with a vision panel at standing and seated levels	No	<i>Doors have no lower vision panels. Door vision panels should be positioned at 500mm to 1500mm from the floor – (if two panels – lower panel 500-800mm above floor – higher panel 1150-1500mm above floor)</i>	P3	L	
5. External exit door threshold level and ramped externally	Yes, see notes	<i>The ramp is very steep but short. If ramped, should be constructed with a maximum gradient of 1 in 12 (under 2.0m long), 1 in 15 (up to 10.0m long).</i>	P1	H	LA to fund
6. Lighting and signage appropriate for visually impaired use	No	<i>There are no diffusers on the fluorescent lighting units.</i>			
7. Decorated with appropriate colour scheme	Yes				
8. Finished (floor/walls/ceiling) to provide satisfactory acoustic conditions	Yes				
9. Stage of raised area accessible to wheelchair users	N/A				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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SURVEY 7

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS INFANT	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
E ASSEMBLY HALL IS THE ASSEMBLY HALL:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Accessible to a wheelchair user	Yes				
2. Doors wide enough for wheelchair use	Yes				
3. Floor surface level and suitable for wheelchair use	Yes				
4. Door(s) provided with a vision panel at standing and seated levels	No	<i>Doors have no lower vision panels. Door vision panels should be positioned at 500mm to 1500mm from the floor – (if two panels – lower panel 500-800mm above floor – higher panel 1150-1500mm above floor)</i>	P3	L	
5. External exit door threshold level and ramped externally	N/A				
6. Lighting and signage appropriate for visually impaired use	Yes				
7. Decorated with appropriate colour scheme	Yes				
8. Finished (floor/walls/ceiling) to provide satisfactory acoustic conditions	Yes				
9. Stage of raised area accessible to wheelchair users	N/A				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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CURRENT FACILITIES – SCHOOL GROUNDS INFANTS RECEPTION	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
F TEACHING SPACES ARE TEACHING SPACES:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Accessible to and large enough for wheelchair users	Yes				
2. Clearly indicated and doors wide enough for wheelchair access	Yes				
3. Provided with vision panels to doors suitable for wheelchair users	No	<i>No lower vision panel. Easy and safe to access – door vision panels positioned at 500mm to 1500mm from the floor – (if two panels – lower panel 500-80mm above floor – higher panel 1150-1500mm above floor)</i>	P3	L	
4. External door fitted with level threshold and ramp externally fitted	Yes				
5. Provided with suitable lighting as necessary for pupils with visual impairment	Yes				
6. Acoustically satisfactory for hearing impaired pupils	Yes				
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED). P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE) P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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CURRENT FACILITIES – SCHOOL GROUNDS INFANT CLASSROOMS Y1C, Y1D & KS1 Hub	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
F TEACHING SPACES ARE TEACHING SPACES:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Accessible to and large enough for wheelchair users	Yes				
2. Clearly indicated and doors wide enough for wheelchair access	Yes				
3. Provided with vision panels to doors suitable for wheelchair users	No	<i>No lower panel. Vision panels should be positioned at 500mm to 1500mm from the floor (if two panels – lower panel 500-80mm above floor – higher panel 1150-1500mm above floor). We would recommend for any new doors fitted, a 400mm high kick plate be incorporated to protect doors from damage from wheelchair footplates.</i>	P3	L	
4. External door fitted with level threshold and ramp externally fitted	N/A				
5. Provided with suitable lighting as necessary for pupils with visual impairment	Yes				
6. Acoustically satisfactory for hearing impaired pupils	Yes				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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MIDDLE & UPPER BLOCK Y2B, Y2L, Y3H, Y3K, Y4H, Y4B, Y5C, Y5D, Y6S, Y6WC, KS2 HUB/KAPOW CORNER	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
	F TEACHING SPACES ARE TEACHING SPACES:		YES/NO Not Applicable	P1/P2/P3	H/M/L
1. Accessible to and large enough for wheelchair users	Yes				
2. Clearly indicated and doors wide enough for wheelchair access	Yes				
3. Provided with vision panels to doors suitable for wheelchair users	No	<i>No lower vision panel. Doors should be easy and safe to access with door vision panels positioned at 500mm to 1500mm from the floor – (if two panels – lower panel 500-80mm above floor – higher panel 1150 1500mm above floor). We would recommend that for any new doors fitted, a 400mm high kick plate be incorporated to protect from damage from wheelchair footplates.</i>	P3	L	
4. External door fitted with level threshold and ramp externally fitted	N/A				
5. Provided with suitable lighting as necessary for pupils with visual impairment	Yes				
6. Acoustically satisfactory for hearing impaired pupils	Yes				
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED). P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE) P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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PEACE ROOM	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
F TEACHING SPACES ARE TEACHING SPACES:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Accessible to and large enough for wheelchair users	Yes				
2. Clearly indicated and doors wide enough for wheelchair access	No	<i>The door is 680mm wide. Door(s) should give 800mm clear opening width.</i>	P3	L	
3. Provided with vision panels to doors suitable for wheelchair users	No	<i>There are no vision panels. Door should contain vision panels which should be positioned at 500mm to 1500mm from the floor – (if two panels – lower panel 500-80mm above floor – higher panel 1150 1500mm above floor)</i>	P3	L	
4. External door fitted with level threshold and ramp externally fitted	N/A				
5. Provided with suitable lighting as necessary for pupils with visual impairment	Yes				
6. Acoustically satisfactory for hearing impaired pupils	Yes				
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED). P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE) P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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SURVEY 12

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CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
G. BOOKWORMS' LIBRARY IS THE LIBRARY:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Accessible to and large enough for wheelchair users	Yes				
2. Clearly indicated and door wide enough for wheelchair users	Yes				
3. Provided with vision panel to door suitable for wheelchair user	No	<i>No lower vision panel. Easy and safe to access – door vision panels positioned at 500mm to 1500mm from the floor – (if two panels – lower panel 500-80mm above floor – higher panel 1150-1500mm above floor)</i>	P3	L	
4. Reception/counter facilities appropriate for wheelchair users	Yes				
5. Provided with suitable lighting as necessary for pupils with visual impairment	Yes				
6. Acoustically satisfactory for hearing impaired pupils	Yes				
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED). P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE) P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
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SURVEY 13

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CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
J. MEDICAL INSPECTION (MI) ROOM IS THE MI AREA:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Provided within an appropriate room	<p><i>The school does not have a dedicated area for medical inspections.</i></p> <p>MEDICAL INSPECTION (MI) ROOM- <i>should be:</i></p> <ul style="list-style-type: none"> • <i>Provided in accordance with the statutory requirements of the Education (School Premises) Regulations 1999 to provide space for a sick pupil and for visiting specialists (although the room may also be utilised for other functions) – the MI room must contain a washbasin</i> • <i>Reasonably convenient for all pupils and staff situated within a centre/appropriate location of the building</i> • <i>Ideally of sufficient size (10m² - 15m²) to be suitable for wheelchair circulation, assistants and any necessary equipment (such as hoists)</i> • <i>Ideally located with an external wall providing a window to give direct lighting and a source of natural ventilation (artificial ventilation could also be provided).</i> ▪ <i>Preferably situated with convenient access to toilet and changing facilities</i> ▪ <i>Provided with adequate space for medication, storage of records and changing/shower facilities – shower tray should be level, seat at transfer level, shower handset with lever action and thermostatic control. Rooms may need to be provided or adapted for treatment such as physiotherapy (which requires a space of approximately 15 – 20m²) although these facilities could be provided in a large SEN resource base or small group room.</i> 				
2. Situated within a convenient location					
3. Accessible to and large enough for wheelchair users					
4. Provided with adequate natural lighting and ventilation					
5. Situated convenient to toilet and/or changing facilities					
6. Fitted out with appropriate furniture, equipment and facilities.					
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
K TOILETS (Not including disabled toilet) DO TOILETS INCLUDE:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Appropriate disabled pupil toilet facilities	<p>None of the toilets in school (excluding the disabled toilets) have suitable facilities for wheelchair users. The KS2 girls toilets are suitable for ambulant disabled pupils with support rails fitted.</p> <p>TOILETS – should be:</p> <ul style="list-style-type: none"> • 1500 mm x 800 mm cubicle size for ambulant disabled • 2200 mm x 1500mm minimum size for standard disabled layout and 2400 x 2200 for assisted use • fitted with vertical and horizontal support rails alongside wc and hand rinse basin • Designed for wheelchair and ambulant disabled use – basins to have rim height 720mm – 740mm above floor • Provided with an emergency assistance alarm – pull cord extended to 800mm above floor • Located with convenient access to appropriate changing facilities if not incorporated within the toilet area • Situated with disabled toilet for adult use (staff/visitors) convenient to main entrance 				
2. Adequate space for wheelchair circulation					
3. Support rails fitted for users with mobility impairment					
4. Suitably fixed hand washing and drying facilities					
5. Accessible light switch and panic alarm					
6. Appropriate changing facilities					
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
K TOILETS - DISABLED TOILET DO TOILETS INCLUDE:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Appropriate disabled pupil toilet facilities	Yes				
2. Adequate space for wheelchair circulation	Yes				
3. Support rails fitted for users with mobility impairment	Yes				
4. Suitably fixed hand washing and drying facilities	Yes				
5. Accessible light switch and panic alarm	Yes				
6. Appropriate changing facilities	Yes <i>KS1</i>				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
L SUPPORT ROOMS	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
DOES FLEXIBLE USE OF ROOMS PROVIDE:					
1. Staff areas of adequate size for current teaching and support staff	Yes				
2. Learning Mentor Room	No	<i>A small group room/Quiet Room is available for one-to-one or small group teaching, counselling and possibly therapy use The door is 710mm wide, (recommended width is 800mm) No lower vision panel. Easy and safe to access – door vision panels positioned at 500mm to 1500mm from the floor – (if two panels – lower panel 500-80mm above floor – higher panel 1150-1500mm above floor)</i>	P3	L	
3. KS1 Kitchen Area	No see notes	<i>The door is 710mm wide, (recommended width is 800mm)</i>	P3	L	
4. Adequate equipment storage for pupils with physical disabilities	No	<i>There is no specific storage areas for equipment for pupils with physical disabilities.</i>	P3	L	
5. Specialist spaces such as Therapy or Sensory Rooms	No	<i>The school does not have specialist spaces such as Therapy or Sensory Rooms.</i>	P3	L	
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED). P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE) P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

DISTRICT/SCHOOL NO:	STATUS:		SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY		COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
M CORRIDORS ARE CORRIDORS:	YES/NO Not Applicable			P1/P2/P3	H/M/L	£
	<i>Infants</i>	<i>Juniors</i>				
1. Wide enough for pupils with mobility impairment	No	No	<i>Infants - the corridor is 1770 wide. Junior – the corridor at its narrowest point is 1700mm wide and 1770 at its widest point. CORRIDORS should be: 1800mm min wide (preferably 1900mm) for wheelchair movement – turning circles to be 1500 mm min diameter</i>	P3	L	
2. Free from physical barriers such as heavy doors	Yes	No	<i>The Junior corridor has a change of level with 6 steps</i>			
3. Free from obstructions or trip hazards	Yes	Yes				
4. Adequately lit for pupils with visual impairment	Yes	Yes				
5. Appropriate for wheelchair users	No	No	See notes above	P3	L	
6. Signed for easy way finding inc. pupils with visual impairment	<i>Yes but see notes on tactile info.</i>	<i>Yes but see notes on tactile info.</i>	<i>CORRIDORS should be: Clearly signed and adequately lit with simple upper and lower case lettering and symbols to contrast with background. Tactile information provided for people with sight impairment (subject to specialist advice)</i>			
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>				P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
				P2 NECESSARY	M - Medium	
				P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

SURVEY 18

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
N INTERNAL DOORS	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
ARE DOORS:					
1. Easily distinguishable against surrounding wall surfaces	Yes				
2. Wide enough for wheelchair users	Yes, see notes	(see earlier notes)			
3. Easily opened by users with mobility impairment	Yes				
4. Fitted with self closing devices suitable for wheelchair users	Yes				
5. Provided with vision panels at standing and seated levels	No	INTERNAL DOORS - should be easy and safe to access – door vision panels positioned at least 500mm to 1500mm from the floor (if two panels – lower panel 500-800 above floor – higher panel 1150 – 1500 above floor) We would recommend that for any new doors fitted, a 400mm high kick plate be incorporated to protect doors from damage from wheelchair footplates.	P3	L	
6. Suitably signed for easy room identification	Yes but see notes re tactile information	INTERNAL DOORS – should be clearly signed and adequately lit with simple upper and lower case lettering and symbols to contrast with background. Tactile information provided for people with sight impairment (subject to specialist advice)			
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).			P1 URGENT ESSENTIAL	H – High/Short Term	
P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)			P2 NECESSARY	M - Medium	TOTAL BUDGET COST
P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

SURVEY 19

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
P FIRE EXITS	YES/NO		P1/P2/P3	H/M/L	£
ARE EXIT DOORS:	Not Applicable				
1. Clearly signed and easily distinguishable	Yes				
2. Wide enough for wheelchair users	No	<i>The recommended clear opening width is 800mm. The fire exits in the Infants building are 700mm wide, excluding the Reception class which meets with the requirements. The fire exits in the Junior building meet the 800mm width except for the exit near Y4 classes and the office area.</i>	P3	L	
3. Ramped externally with appropriate gradient and handrails	No	<i>2 fire exits have steps (upper Junior and Infant exits). The ramp from the Hall fire exit is short and steep. The recommendations state that If ramped, should be constructed with a maximum gradient of 1 in 12 (under 2.0m long), 1 in 15 (up to 5.0m long) and 1 in 20 (up to 10.0m long).</i>	P1 (hall) P3	H L	LA
4. Provided with a level threshold	Yes				
5. Provided with vision panel at standing and seated levels.	Yes	<i>All fire exit doors except Infant exit doors have lower vision panel.</i>			
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

SURVEY 20

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
R INTERNAL SURFACES ARE:-	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Floor finishes generally slip resistant and suitable for wheelchairs	Yes				
2. Wall finishes generally a balance of soothing/stimulating colours	Yes				
3. Finishes selected to avoid glare and reflection	Yes				
4. Colour schemes selected to differentiate parts of the school	Yes	<i>It is generally recommended that internal surfaces are decorated using colour, texture, acoustics, lighting and signage to help pupils and visitors to orientate themselves within the school – a balance of colour should be used to provide a combination of soothing and colourful stimulating environments.</i>			
5. Contrasting colours selected to identify doors/switches/fixtures	Yes				
6. Floor finish colours appropriate for visually impaired pupils	Yes				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

SURVEY 21

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
S ACOUSTICS	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
IS THE INTERNAL ENVIRONMENT:					
1. Generally suitable for pupils with hearing difficulties	Yes				
2. Free from background noise or limited to an acceptable level	Yes				
3. Provided with adequate sound insulation between adjoining rooms	Yes				
4. Finished with wall/floor coverings to reduce noise levels	Yes				
5. Designed with quiet areas) for small group teaching	Yes				
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED). P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE) P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

SURVEY 22

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
T LIGHTING ARE:	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Good levels of light provided wherever possible	Yes	<i>No diffusers on KS2 hall lights</i>			
2. Windows or roof-lights protected to avoid glare	Yes				
3. Artificial lighting levels are able to be reasonably controlled and/or controlled	Yes				
4. Contrasting colours used to identify particular features	Yes				
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

SURVEY 23

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
U – SIGNS	YES/NO		P1/P2/P3	H/M/L	£
ARE SIGNS	Not Applicable				
1. Located in suitable positions externally and internally	Yes, see notes	The signs within the building are generally good. Externally the signs are not so obvious or lacking, especially from the car park to the school's main entrance. SIGNS – should be: Fixed in appropriate positions externally and within the building. Easily distinguishable and adequately lit with simple upper and lower case lettering and symbols to contrast with background.			
2. Easy to identify in terms of style, colour and size	Yes				
3. Designed and positioned to assist pupils, staff and visitors	Yes				
4. Simple and easily read with contrasting letters and background	Yes				
5. Adequately lit during normal school use and evening	Yes				
P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED). P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE) P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	

**ST.HELENS COUNCIL – SCHOOLS ACCESS AUDIT
SHEET NO
(PHYSICAL ENVIRONMENT)**

SURVEY 24

DISTRICT/SCHOOL NO:	STATUS:	SCHOOL NAME:	BUILDING/BLOCK TITLE:		
CURRENT FACILITIES – SCHOOL GROUNDS	SATISFACTORY	COMMENTS/RECOMMENDATIONS	PRIORITY CATEGORY	SCHOOL PRIORITY	BUDGET COST
V FURNITURE/EQUIPMENT IS	YES/NO Not Applicable		P1/P2/P3	H/M/L	£
1. Suitable equipment provided for pupils with special needs/disabilities	<p><i>There is no specialist equipment or designated storage space in school.</i></p> <p><i>We would recommend that the school wait until it plans to admit a child with a disability before purchasing specialist equipment. The specialist equipment would be identified following an assessment of need by the appropriate personnel (such as an Occupational Therapist).</i></p> <p><i>Furniture / equipment is generally well colour contrasted against the background.</i></p>				
2. Any specialist area suitably fitted out					
3. Adjustable height worktop provided in practical teaching area(s)					
4. Specialist storage space provided for mobility aids					
5. Furniture/equipment colour contrasted against background					
<p>P1 URGENT/ESSENTIAL WORKS TO ENSURE COMPLIANCE WITH STATUTORY REQUIREMENTS AND/OR ADAPT THE PREMISES TO MEET THE NEEDS OF SPECIFIC PUPILS WITH MOBILITY OR SENSORY IMPAIRMENTS (RESPONDING TO THE NEEDS OF A PUPIL ON ROLL OR DUE TO BE ADMITTED).</p> <p>P2 NECESSARY WORKS TO PROVIDE APPROPRIATE FACILITIES AS PART OF A ROLLING PROGRAMME OF IMPROVEMENTS TO THE PREMISES IDENTIFIED FOR IMPLEMENTATION WITHIN 3 YEARS (BECOMING MORE INCLUSIVE)</p> <p>P3 DESIRABLE WORKS TO BE CONSIDERED FOR INCLUSION WITHIN PROPOSALS FOR GENERAL REFURBISHMENTS/UPGRADING OF THE PREMISES WITHIN THE NEXT 3 TO 5 YEARS (LONG TERM PLANNING FOR INCLUSION)</p>			P1 URGENT ESSENTIAL	H – High/Short Term	TOTAL BUDGET COST
			P2 NECESSARY	M - Medium	
			P3 DESIRABLE	L – Low/Long Term	